

# THE PENNINGTON RESEARCH ASSOCIATION, INC.



The Pennington Research Association, Inc., Archives  
at Earlham College, Richmond, Indiana 47374

July 24, 2002

Proposal Presented by the Reverend  
Jasper Green Pennington, 204 Elm Street,  
Ypsilanti, Michigan 48197  
734-483-8789 [muncaster@provide.net](mailto:muncaster@provide.net)

## CONTENTS

- ❖ Pennington Pedigrees, 1968-to date.
- ❖ Non-current business papers, including copies of incorporations papers, board minutes, annual reports, etc.
- ❖ Copies of publications sponsored by PRA, Inc.
- ❖ Correspondence
- ❖ Scrapbooks, photographs, genealogies, newspaper clippings, Bible records, memorabilia, etc.
- ❖ Gift of Pennington and Pennington related materials from individual donors.

## PUBLIC SERVICES

- ❖ On-site research space and reference services.
- ❖ Mail inquiries (limited to staff time involved).
- ❖ Use of larger college library resources and Quaker Archives.
- ❖ Public access via internet through Earlham College Library.
- ❖ Continuing depository of Pennington archival materials.
- ❖ Conference and annual meeting spaces.
- ❖ Abundance of motel accommodations.
- ❖ Regional entertainment and cultural attractions, including Amish and Mennonite communities.

**A DEPOSIT AGREEMENT BETWEEN THE PENNINGTON RESEARCH  
ASSOCIATION, INC. AND THE EARLHAM COLLEGE FRIENDS  
COLLECTION, RICHMOND, INDIANA 47374**

1. The Pennington Family Association (hereinafter called the Association) agrees to deposit with the Friends Collection of Lilly Library of Earlham College (hereinafter called the Library), its Archives, documents, books, periodicals, and other materials as listed on Appendix A of this agreement which is hereby incorporated for references (Appendix A will be the inventory of all materials deposited).
2. The Library agrees to store, catalog, and care for the items on deposit according to commonly accepted archival procedures as well as provide library personnel for members of the Association and others who wish to use said items. The Library further agrees to segregate said items from the general library collection.
3. Because of the unique nature of the materials on deposit, it is understood that they will normally be used within the Friends Collection. Officers of the Association, however, will be permitted to withdraw deposited materials for reasonable periods of time for the use of the Association. It is also understood that if the Association authorizes microfilming or the use of some other copying or preservation technology that the deposited materials may leave the Library for that purpose.
4. The Association agrees to abide by the policy and rules of the Library with regard to use of deposited materials.
5. The Association agrees to pay a sum to the Library on an annual basis to help defray the cost of the Library of storing and caring for the deposit. Said sum shall initially be **FIVE HUNDRED DOLLARS** annually, but may be negotiated on an annual basis.
6. The parties agree that the Library does not acquire ownership of any property on deposit under this agreement. Additional deposits may be made in the Library and the Library agrees to maintain records of the depositors' names and the items deposited.
7. This agreement may be terminated by either party with 120 days notice to the other party.

## RECOMMENDATIONS

- ❖ That the above Proposal between the PRA, Inc. and Earlham College be accepted, signed by the Association Officers and a copy conveyed to Dr. Thomas Hamm, Lilly Library, Earlham College, Richmond Indiana 47374 as soon as possible.
- ❖ That the Reverend Dr. Jasper Green Pennington be appointed Archivist of the PRA, Inc. to work with Dr. Hamm on the collection and development of the Pennington Archives from the PRA, Inc. and individual donors.
- ❖ That an Archives Committee be appointed (3-4 people) to act as liaison between the Pennington Archives, Dr. Hamm and Dr. Pennington and the PRA, Inc. Board and general membership.

**A DEPOSIT AGREEMENT BETWEEN THE PENNINGTON RESEARCH  
ASSOCIATION, INC. AND THE EARLHAM COLLEGE FRIENDS  
COLLECTION, RICHMOND, INDIANA 47374**

1. The Pennington Family Association (hereinafter called the Association) agrees to deposit with the Friends Collection of Lilly Library of Earlham College (hereinafter called the Library), its Archives, documents, books, periodicals, and other materials as listed on Appendix A of this agreement which is hereby incorporated for references (Appendix A will be the inventory of all materials deposited).
2. The Library agrees to store, catalog, and care for the items on deposit according to commonly accepted archival procedures as well as provide library personnel for members of the Association and others who wish to use said items. The Library further agrees to segregate said items from the general library collection.
3. Because of the unique nature of the materials on deposit, it is understood that they will normally be used within the Friends Collection. Officers of the Association, however, will be permitted to withdraw deposited materials for reasonable periods of time for the use of the Association. It is also understood that if the Association authorizes microfilming or the use of some other copying or preservation technology that the deposited materials may leave the Library for that purpose.
4. The Association agrees to abide by the policy and rules of the Library with regard to use of deposited materials.
5. The Association agrees to pay a sum to the Library on an annual basis to help defray the cost of the Library of storing and caring for the deposit. Said sum shall initially be **FIVE HUNDRED DOLLARS** annually, but may be negotiated on an annual basis.
6. The parties agree that the Library does not acquire ownership of any property on deposit under this agreement. Additional deposits may be made in the Library and the Library agrees to maintain records of the depositors' names and the items deposited.
7. This agreement may be terminated by either party with 120 days notice to the other party.

Accepted July 24, 2002  
 Charles F. PENNINGTON  
 Pres / CEO Pennington Research Assn, Inc  
 Charleston MD